

**POLSON RURAL FIRE DISTRICT
BOARD MEETING MINUTES**

Fairgrounds Fire Station No. 1

December 09, 2020

6:10 p.m.

Notice: All meetings for the Polson Rural Fire District Board of Trustees are recorded.

Board trustees present: Fred Nelson, John Doty, R. Jack Clapp, Ron Roberts.
Dick Wunderlich by face time.

Board trustee absent: None

Staff: Fire Chief Gordon R. Gieser, Administrative Division Manager Bonnie M. Manicke.

Guests/Visitors: Alison Meslin, Nancy Cameron, Matt Dougherty.

Call to Order – {00:06} Chair Nelson called the meeting to order at 6:10 p.m.. The Pledge of Allegiance was recited.

Minutes November 18, 2020 {00:51} – **Trustee Clapp motion to approve November 18, 2020 minutes. Trustee Wunderlich second.** Board comment: None, Public comment: None. **Motion passed unanimously by voice vote.**

Communications {01:33} – None.

Claims {01:38} – Trustee Roberts noted the WEX fuel invoice regarding the fuel for truck #301. Chief Gieser replied the fuel purchase was charged to truck #301 noting that truck #311 will have a fuel card in the near future. The diesel fuel charges are for truck #311 transport from Heiman Fire in Sioux Falls, South Dakota. Trustee Roberts reviewed the Mission Valley Power bill for stations 1, 2, and 4 which is over \$1,000. Chief Gieser replied the ceiling fans installation should reduce the electric cost. **Trustee Wunderlich motion the approve the claims. Trustee Roberts second.** Public comment: None. **Trustee Clapp abstained clothing allowance payment in claims. . Motion passed by voice vote.**

TREASURY REPORT FOR MONTH ENDING NOVEMBER 30, 2020 {04:16} – Lake County Treasurer reports posted and balanced following December 9th meeting

	<u>CASH ON HAND</u>
FUND # 7245 Operating Fund	\$ 138,252.36
FUND # 7244 Voted Levy (5 mills with sunset)	\$ 67,497.51
FUND # 7246 Capital Improvement Fund	\$ 5,069.91
FUND # 7243 Voted Levy Operating Fund .(transition fund)	\$.05

Interim check #7632 --- VOID ---

Interim check #7633 Payable to Missoula Rural Fire purchase E-312 a 1995 International 4900 VIN #1HTSDAANOSH201322 \$15,000.00

Check numbers 7633 -7681, both inclusive

Represents November, 2020 claims

\$ 25,142.97

Approved December 09, 2020

Public Safety:

Fire Chief payroll November 6, 20, 2020 (gross)	\$ 3,430.76
Employer expense match SS & Medicare	\$ 267.61
Quick books processing fee	\$ 3.50

Fund #7245 Operating Fund deposits with Lake County

DNRC Wildland revenue deposit by ACH

11/06/2020 A101 117651	Horseshoe	\$ 100.00
11/06/2020 A101 117652	Horseshoe	\$ 391.38
11/06/2020 A101 117653	Sloan 1	\$ 840.35
11/06/2020 A101 117654	Horseshoe	\$ 2,526.95

11/24/2020 A101 117811 Bohyer,Erickson, Beaudette & Tranel, P.C. Missoula Attorneys at law
Check #25028 Accident report 2019 incident \$100.00

11/24/2020 A101 117812 PayneWest Insurance Engine #337 out of service sold by bid. Cancel
insurance overage Check #149304 \$133.00

11/24/2020 A101 117813 Charles R. Schaffner Glacier Bank Cashiers Check 734794 \$750.00 PLUS
\$5.00 at bid quote \$755.00 Engine #337 Sale of general fixed asset .7555.00

Trustee Clapp contacted DNRC regarding missing payments for wild land response.

**Trustee Doty motion to accept treasury report. Trustee Clapp second. Motion passed
unanimously by voice vote.** Chair Nelson thanked Bonnie for the report.

CHIEF'S REPORT (10:30) – Chief Gieser reported 8 calls during the November 30 day period.

Response: 1). Smoke sighting Buffalo Bridge area; 2). Structure fire 39515 Apple Road; 3). Vehicle
accident 36318 Memory Lane; 4). Slash piles on fire 37270 Narrows Road; 5). Slash piles on fire
Alpine Place; 6). Slash piles on fire Alpine Place; 7). Slash piles on fire 39170 Lake View Drive;
8). Vehicle accident Black Point Road & Narrows Road.

Administration:

Transport E-311 from South Dakota to station one. Mrs. Gieser packed a food cooler. Chief Gieser
utilized the transport sleeper. No per diem was incurred.

Ordered breathing apparatus to replace older units

Repair and Maintenance:

Upfit replacement engine for E-328

Wt 326 repair swing down chains air supply fitting

Chair Nelson requested confirmation regarding the number of SCBA units ordered. Thirteen units
with a total purchase cost of \$79,960. Trustee Clapp mentioned the recent fires was an opportunity to
work with city fire. There has been a significant improvement in the city/rural relations and working
together. Chair Nelson thanked Chief Gieser for the report.

MEMBERSHIP REPORT {17:38} – Trustee Clapp reported the meetings are in recess due to
COVID-19.

OLD BUSINESS:

TRUCK FOR STATION #2 {17:48} – Trustee Roberts introduced the agenda item. Station #2 recently acquired an upgraded apparatus. The Big Arm residents appreciate Chief Gieser acknowledging the equipment and upgrades to the district. Chief Gieser's goal is to equip all fire stations alike with no special treatment to any one station. Apparatus placement is being placed in all stations for adequate fire protection. The next ISO rating is scheduled in 2022. The upgrades will most likely improve the rating. Chief Gieser appreciates the comments. Trustee Clapp commented this week Gordon replaced an alternator in a front line engine which was a \$2,500 cost savings. Chief Gieser enjoys the position and is having fun. Alison Meslin suggested a news release capturing the new upgrades. A news release is planned with the benefactors.

EXCESS PROPERTY WT-#319 MINIMUM BID {22:32} – Chief Gieser introduced the agenda item. The unit was purchased in 2008 for \$55,000. Chair Nelson suggested Gordon contact Bill Wagner with Heiman Fire for an assessment of value. The suggested bid is \$15,000. **Trustee Wunderlich motion \$15,000 minimum bid; with consideration by Bill Wagner for a higher bid. Trustee Roberts second.** Public comment: None. Board comment: None. **Motion passed unanimously by voice vote.**

MISSOULA RURAL FIRE DISTRICT AERIAL TRUCK {23:10} – Chief Gieser suggested offering Missoula Rural \$15,000 for the aerial truck with an agreed payment schedule. The aerial truck is stored at Station No. 4 to accommodate Missoula Rural Fire. It was advertised at \$38,000 for a long time with no bid. Review of WT #319 sale and purchase the aerial truck may be a wash of the transaction. The #319 equipment will be removed for district use. {28:00} Chief Gieser further commented the plan is to offer \$15,000 for the aerial truck. It is a 55' stick and is considered for ISO points noting presently the district lacks an aerial truck. The aerial truck will compliment a type 2 engine in Station No. 4 or Station No. 1. The prospectus is ability for mutual aid for a true working confirmed structure fire. Trustee Clapp commented a new aerial truck minimum cost at \$800,000 - \$900,000. Gordon commented Missoula Rural recently purchased a new aerial truck at \$754,000. The neighboring fire departments will most likely create a mutual aid demand for the Polson rural aerial apparatus. **Trustee Clapp motion to authorize Chief Gieser to negotiate the purchase of the aerial truck up to \$15,000 with an agreed payment schedule. Trustee Robert second.** Public comment: None. Board comment: None. **Motion passed unanimously by voice vote.**

NEW BUSINESS:

ADMINISTRATIVE REQUESTS {40:25} – A). Trustee Wunderlich requests a trustee sign the minutes during his absence. Trustee Roberts volunteered to sign the minutes. B). Trustee Wunderlich suggests the July and December meeting of Polson Rural Fire Board moved to the third Wednesday of the respective month. The change to the third Wednesday of July will facilitate processing claims and closing year end accounting, the December change will facilitate real property tax collection reports provided by Lake County Treasurer. **Trustee Clapp motion to move the July and December meeting of the Polson Rural Fire Board to the third Wednesday of the respective month. Trustee Doty second. Motion passed unanimously by voice vote.** Alison Meslin commented a resolution is in order to change the by-laws.

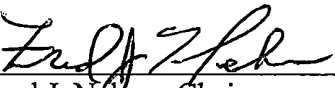
585872

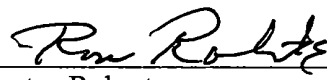
PUBLIC INPUT ON NON-AGENDA ITEMS {43:03} – None.

**The January 13th, 2021 meeting is scheduled at Fairgrounds Station No. 1
commencing at 6:00 p.m.**

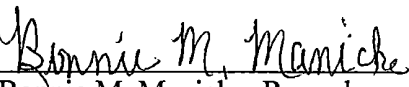
**ADJOURN {43:20} - Trustee Clapp motion to adjourn. Trustee Roberts second. Motion
passed unanimously by voice vote.**

ADJOURN 6:56 p.m.


Fred J. Nelson, Chair


Trustee Roberts

For: Dick Wunderlich Secretary-Treasurer
During out of state location
Approved December 9, 2020


Bonnie M. Manicke, Recorder

585872

FACE COVERING REQUIRED FOR ATTENDANCE

Polson Rural Fire District Trustees Monthly Meeting

WEDNESDAY DECEMBER 9, 2020 6:00 p.m.

Station No. 1 Fairgrounds Station

25-B Regatta Rd.

Polson,, MT 59860

~ ~ ~ ~ ~

Station 1 Phone 406 883 4244

* CALL TO ORDER

TRUSTEES MEETING INCLUDES: COMMENT BY RAISING YOUR HAND

REVIEW MINUTES NOVEMBER 18, 2020

BONNIE

COMMUNICATIONS

BONNIE

REVIEW & APPROVE CLAIMS

CHIEF GIESER & BONNIE

TREASURER'S REPORT

BONNIE

CHIEF'S REPORT

CHIEF GIESER

MEMBERSHIP REPORT

CHAIR JEFF VEACH

• OLD BUSINESS

COMMENT BY RAISING YOUR HAND

TRUCK FOR STATION #2

TRUSTEE ROBERTS

WT - #319 EXCESS PROPERTY MINIMUM BID

CHIEF GIESER

MISSOULA RURAL FIRE AERIAL TRUCK

CHIEF GIESER

• NEW BUSINESS

COMMENT BY RAISING YOUR HAND

-----NONE-----

• PUBLIC INPUT ON NON AGENDA ITEMS

• ADJOURN

ALL RESIDENTS OF THE POLSON RURAL FIRE DISTRICT ARE ENCOURAGED TO ATTEND AND PROVIDE HELPFUL COMMENTS. ALL ITEMS TO BE ON THE AGENDA MUST BE SUBMITTED 10 DAYS IN ADVANCE

585872

POISON RURAL FIRE BOARD FUND #7245

NOVEMBER 2020 CLAIMS APPROVED DEC 09, 2020

Interim checks #7632 VOID #7633 issued

Date	Num	Description	Memo	Category	Amount
11/20/20	7632	Msla Rural Fire VOID			
11/20/20	7633	Missoula Rural Fire Distr	Purchase 1995 International 4900 VIN#1HTSDAANOSH201322	962 1995 International 4900	15000.00
12/1/2020	7634	Century Link	Acct#411978591 883-4244	317 Phone {Landline} Fairgrounds Stn.	-64.95
12/1/2020	7635	S Mission Valley Power	Location #2806820000	302 Electricity - Big Arm Station	-136.71
			Location #2876820002 {1-security light}	302 Electricity - Big Arm Station	-10.05
			Location #2400744000	315 Electricity - Fairgrounds Station	-584.71
			Location #1401370000	322 Electricity - Stn #4 36300 Caffrey Rd	-367.19
12/1/2020	7636	Republic Services #889	Acct #3-0889-0014329 Inv#0889-002728001	319 Disposal Service - Fairgrounds Stn.	-66.08
12/9/2020	7637	City Of Polson	Utility Billing Acct 7304 Fairgrounds Stn Fill Spout	316 Water Fill Spout - Fairgrounds Stn.	-61.34
12/9/2020	7638	Jack Clapp	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7639	Drew Hoel	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7640	Martin Sago	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7641	Will C. Woodger	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7642	Reggie Heiser	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7643	Gregg Perkins	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7644	Derrik Gerke	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7645	James McKee	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7646	Verner Rose	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7647	Melanie Miller	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7648	Mike Cullen reissue Ck#7680	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	0
12/9/2020	7649	Chris McGuinness	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7650	Kyle Yankey	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7651	Will Silverman	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7652	Brendeon Schoening	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7653	Chris McGuinness	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	0
		s/b Chris Moldenhauer reissue ck#7681			
12/9/2020	7654	Jakub Quintana	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7655	Cole Bick	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7656	Vince Rubino	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7657	Brad BigSam	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7658	Jeff Veach	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7659	Larry Newell	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7660	Matt Dougherty	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7661	George Gill	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7662	Jane Clapp	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7663	Calvin Swope	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7664	Carol Swope	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7665	Ronnie Swope	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7666	Grant A. Clapp	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7667	S Davis & Brown CPAs PC	Inv#7192 11/04/2020 ADD new DD 2nd acct run bi-weekly payroll w/reports	345 Payroll Accounting Fire Chief Sala	0
			Inv#7192 11/18/2020 run bi-weekly payroll with reports	345 Payroll Accounting Fire Chief Sala	-33.00
				345 Payroll Accounting Fire Chief Sala	0
				345 Payroll Accounting Fire Chief Sala	-16.50
12/9/2020	7668	Lorinda Freeman	Fairgrounds Stn. weekly cleaning	321 Cleaning Services - Fairgrounds Stn.	-125.00

585872

Date	Num	Description	Memo	Category	Amount
12/9/2020	7669	S Heiman Fire Equipment	Inv#0893813-IN cab mini water gauge	211 Vehicle Repair & Maint Supplies	-169.95
			Inv#0893813-IN shipping	211 Vehicle Repair & Maint Supplies	-25.45
12/9/2020	7670	IState Truck Center	Acct#195764 2-hose heater	211 Vehicle Repair & Maint Supplies	-40.00
12/9/2020	7671	Kelley Connect	Acct#PR13 1-131A black HP toner	220 Office Supplies	-95.00
12/9/2020	7672	S L.N. Curtis & Sons	Inv#442221 1-black shutoff handle kit	211 Vehicle Repair & Maint Supplies	-36.80
			Inv#442221 shipping	211 Vehicle Repair & Maint Supplies	-11.50
			Inv#442955 2-fill stn adapter assembly	205 SCBA Equipment & Supplies	-682.00
			Inv#442955 6-tag assyelectronic id	205 SCBA Equipment & Supplies	-184.50
			Inv#442955 1-kit rfid reader-writer	205 SCBA Equipment & Supplies	-488.00
			Inv#442955 shipping	205 SCBA Equipment & Supplies	-11.49
12/9/2020	7673	Bonnie M. Manicke	Clerk's Salary Semi-an'l 7/01/20 to 12/31/20	510 Clerk's Salary-Semi-Annual	-1375.00
12/9/2020	7674	S North Ridge Fire Equipment	Inv#7509 air shift service kit	201 Operating Supplies	-38.95
			Inv#7509 shipping	201 Operating Supplies	-11.65
12/9/2020	7675	Out Back Toilets	Inv#6998 Toilet Rental Nov Stn#4	324 -Maintenance - Station #4	-90.00
12/9/2020	7676	S Platt	Sensorr	324 -Maintenance - Station #4	-26.42
12/9/2020	7677	Polson Auto Parts, Inc.	Acct #5824Inv616233 filters for transport	211 Vehicle Repair & Maint Supplies	-84.61
12/9/2020	7678	S WEX Bank	Truck #314	210 Gas, Diesel,Oil	-28.79
			Truck #301	210 Gas, Diesel,Oil	-757.66
			Truck #318	210 Gas, Diesel,Oil	-27.47
			Truck #328	210 Gas, Diesel,Oil	-8.36
			Truck #300	210 Gas, Diesel,Oil	-148.66
			Truck #310	210 Gas, Diesel,Oil	-68.38
			Truck #308	210 Gas, Diesel,Oil	-16.83
12/10/2020	7679	Montana Correctional EnteWorkOrder	Chiefs office chair	201 Operating Supplies	-250.00
12/9/2020	7680	Mike Cullen	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
12/9/2020	7681	Chris Moldenhauer	Clothing Allowance 7/01/20 to 12/31/20	504 FireFghtr Stipend	-137.93
11/20/2020 - 12/10/2020				TOTAL CLAIMS	-25142.97